

Newark Hockey Club AGM, 2008

26th April 2008, 10.00am

Magnus Sports Centre

Apologies: Paul Halfpenny
Sally Davies

Acceptance of Previous Minutes

Minutes from AGM 2007 accepted as true and accurate.

Proposed: Chris England **Seconded:** Craig Joynes – **ACCEPTED**

Officers' Reports

Chair's Address – Diane Jones

The Chair welcomed everyone to the meeting and thanked them for attending. Despite some difficulties through the season, we have had some fantastic results this season with both the Men's and Ladies second team achieving promotion. We have lots of young players moving up from the Otters and Beavers junior sections, run by Tim Birch and Chris Ferguson, and we are attracting lots of new players from outside of the club too. The dedication and commitment of our coaches has played a large part in the club's success this year so huge thanks must go to them, and also to the umpires without whom we would not be able to actually play the matches. The Chair expressed great optimism for the future of the club with so much potential amongst the players and with the new Junior Academy that Sally Davies is organising. The Chair also thanked the outgoing committee for their hard work throughout the season, and particularly, Moira Chambers, Rachael Tongue and Chris England who stepped into difficult positions part-way into the season. Finally the Chair urged all members to support the club by checking the website regularly and getting involved with all club activities.

Men's 1st XI – Sam Gallop

Finished 4th in league which was a good result after a difficult start to the season. Particular thanks were expressed to Steve Beardsmore as coach, and to the team for their commitment.

Men's 2nd XI – Arran Coggan

Season's summary: played 20 games, won 18, drawn 1, lost 1. The team has been promoted as league champions. Thanks to coach Sally Davies, thanks to the team, and apologies to those dedicated players who were unfortunately squeezed out of the team due to large numbers of player availability.

Men's 3rd XI – Chris England

Season summary: played 11 games, won 7, lost 4, with 8 games cancelled by the opposition. The application to the league has been accepted, so the team can look forward to more regular games and a more stable squad next season.

Ladies 1st XI – Paul Halfpenny/Holly Powell

Report by Paul Halfpenny, 1st team coach is attached (Appendix 1). Holly additionally thanked Paul as coach, Zoe as vice captain, and the team.

Ladies 2nd XI – Amy Baugh

Season summary: played 20 games, won 17, drawn 2, lost 1. The team has been promoted as league champions. They had a good run in the League Shield competition, sadly losing to SBU in the final. Thanks to Glynn Willis as coach, and to the team.

Ladies 3rd XI – Rachael Tongue

Season summary: played 20 games, won 8, drawn 3, lost 9. Finished in 6th place from 11 teams. It was a bit of an up and down season, but overall there have been big improvements and the youngsters are doing well. Thanks to Moira Chambers who has undertaken the role of vice captain, in addition to her roles as Fixtures Secretary and Social Rep. Thanks also to the team.

Treasurer's Report

- ***Summary of Accounts 2007/2008***

Joint account was not set up for various reasons, the main one being that a new constitution was required. The Ladies account therefore still exists, holding £216, with £904 in the special reserve account (i.e. grant money). It is not currently possible to present a full report of the 'Men's' account, (currently being used as the main club account) as not all funds have been accounted as yet. However, the current balance is approx. £2000.

- ***Financial Projections for 2008/2009***

Appendix 2 shows the forecast income and expenditure for the forthcoming season. This includes an amount for payment of coaches that we have previously not had to pay for.

- ***Membership Fee Proposal for 2008/2009***

It was proposed that the annual subscription for adult Ladies be the same as for the Men at £100 due to the reduced level of fundraising (pro-rata) as a combined club, and therefore the fact that the Men's section would effectively be subsidising the Ladies if the different subscription levels continued. The Junior fee will remain at £50.

Proposed: John Reynolds **Seconded:** Susan Tate – **ACCEPTED**

- ***Match Fee Proposal for 2008/2009***

It was proposed that Match Tax remains at last year's levels, £5 for adults and £3 for juniors. However, it is expected that teams with dedicated coaches will pay an additional contribution towards their coach.

Proposed: John Reynolds **Seconded:** Diane Jones – **ACCEPTED**

Proposal for Acceptance of New Constitution

The proposed constitution for the combined club (Appendix 3) uses the template provided by England Hockey, with adjustments for our committee structure and additional elements from the Football Association in respect of the Complaints and Disciplinary procedures and Dissolution of the club. It was noted that the proposed document should have been made available on the website in advance of the meeting.

Proposed: Arran Coggan **Seconded:** Susan Tate – **ACCEPTED**

Proposal for Acceptance of New Committee Structure

The proposed committee structure (Appendix 4) has been developed following the experiences of the outgoing committee in our first year as a joint club. New roles have been added for Club Development Officer and Competitions Officer to reflect the amount of work in these areas. To reduce time in committee meetings, captains are no longer required to attend, but the Club Captain role will increase to ensure all issues are communicated to and from the committee.

There was some debate about whether to split the Fixture and Umpires Secretary role into two positions but it was felt by the outgoing role holders that this may cause additional problems.

Proposed: Arran Coggan **Seconded:** Susan Tate – **ACCEPTED**

Election of Club Officials

Position	Candidate	Nominated	Seconded	Elected
Chairperson	Graham Dixon	Glynn Willis	Craig Joynes	X
Chair of Junior Section - Boys	Tim Birch	John Reynolds	Diane Jones	X
Chair of Junior Section - Girls	Chris Ferguson	Diane Jones	Zoe Appleyard	X
Men's Club Captain	Glynn Willis	John Reynolds	Diane Jones	X
Ladies Club Captain	Diane Jones	Susan Tate	Jacky Nullis	X
Men's 1 st Team Captain	Jules Williams	Sam Gallop	Matt Orridge	X
Men's 1 st Team Vice	Matt Orridge	Sam Gallop	Jules Williams	X
Men's 2 nd Team Captain	Arran Coggan	Scott Robinson	Craig Joynes	X
Men's 2 nd Team Vice	Craig Joynes	John Yearsley	Matt Reynolds	X
Men's 3 rd Team Captain	Chris England	Ben Wilson	Danny Hendrie	X
Men's 3 rd Team Vice	Danny Hendrie Ben Eagles	Nathan Wakeland Luke Dring	Ben Wilson Tim McManus	X
Ladies 1 st Team Captain	Jackie Foulds	Diane Jones	Holly Powell	X
Ladies 1 st Team Vice	Sarah Pask	Becky Taylor	Hannah Coe	X
Ladies 2 nd Team Captain	Katherine Hawkins	Di Jones	Susan Tate	X
Ladies 2 nd Team Vice	Ann Crockett-McClean	Jacky Nullis	Susan Tate	X
Ladies 3 rd Team Captain	Gaynor Woodward	Diane Jones	Susan Tate	X
Ladies 3 rd Team Vice	Lizzie Wakeland	Rachael Tongue	Moira Chambers	X
Secretary	Zoe Appleyard	Diand Jones	Jacky Nullis	X
Treasurer	John Reynolds	Susan Tate	Diane Jones	X
Deputy Treasurer	Susan Tate	Diane Jones	Jacky Nullis	X
Development Officer	Sally Davies	Arran Coggan	Paul Halfpenny	X
Fixtures Secretary - Men	Greg Wines	Jules Williams	Nick Crouch	X
Fixtures Secretary - Ladies	Moira Chambers	Diane Jones	Susan Tate	X
Competitions Officer	Matt Orridge	Gen Sweeney	Luce Brailsford	X
Child Protection Officer	Jacky Nullis	Craig Joynes	Chris England	X
Press Officer	Sarah Overton Chris England	Susan Tate Susan Tate	Diane Jones Diane Jones	X Jointly
Social Rep 1	Nick Crouch	Craig Joynes	Matt Reynolds	X
Social Rep 2	Becky Taylor	Nick Crouch	Craig Joynes	X
Social Rep 3	Amy Baugh	Craig Joynes	Nick Crouch	X
Social Rep 4	Craig Joynes	Susan Tate	Diane Jones	X

AOB

Summer Training

Summer training is due to commence on Wednesday 4th June, and will consist of 2 hours training, the first hour being a fitness session with coach Gary West, and the second hour being proposed for friendly mixed hockey. As an alternative, it was also proposed that Keith Taylor (well-respected hockey coach) be recruited to deliver hockey training in the second hour.

In order to cover the pitch costs and the cost of coaches (Gary West charges £30 per hour, Keith Taylor charges £35 per hour) it was proposed that £5 per person per session be charged.

Proposed: John Reynolds **Seconded:** Jules Williams – **ACCEPTED**

Note: The charges will be reviewed dependent on the format of the second hour.

Newark Show

Volunteers are required to help with gate receipts and parking at the Newark Show on May 10th and 11th. Contact members of the social committee if you are willing to help.

Tournaments

- *Newark Tournament /Horncastle Tournament /Summer 7s League*

See website for details. Contact Matt Orridge if you would like to play.

- *Rushcliffe 6s*

Monday night league for Ladies 2s and 3s. Please contact Katherine Hawkins for details.

Kit

Amy Baugh will be managing kit orders with assistance from Matt Orridge. In addition, Tempest are offering deals on sticks.

Action: Discuss addition of Tempest sticks to kit catalogue with Kit administrators.

Jules Williams

Appendix 1

Newark Ladies 1st XI

2007/2008 End of Season Report

A very satisfactory season.

	Played	Won	Drawn	Lost	Goals For	Goals Against
League	18	8	2	8	33	37
Cup	3	2		1	7	5
Other	3	2	0	1	4	7
Totals	24	12	2	10	44	49

GOALSCORERS	LEAGUE	CUP	FRIENDLY	TOTALS
L. Brailsford	8	1	-	9
H. Coe	6	1	-	7
G. Gough	5	-	-	5
G. Sweeney	4	1	3	8
S. Pask	4	1	-	5
R. Taylor	2	1	-	3
H. Cloke	2	2	-	4
R. King	1	-	1	2
A. Crockett-McLean	1	-	-	1

DISCIPLINE; Yellow cards 1 (B. King) Red Cards 0

Our aim this year was to consolidate in the Notts Ladies Premier league, which we did with ease, finishing in 5th place.

On reflection I always thought Newark had the ability to hold their own at this standard & once the tensions had been eradicated, we caught a glimpse of just how well this squad can perform. Carelessly we dropped 10 points this season 8 prior to Holly taking charge & 2 after. Those 10 points dropped would have put us into the ridiculous position of equal 2nd place, amazing really to say we used the same squad who finished 3rd last season in the league below. Just goes to show how talented the ladies involved, are! The only two teams who beat us soundly this season were; Beeston & SBU & we only have one of these to deal with next season. So the aim for next season is promotion into the Midlands Feeder East.

Regarding Wednesday night training, the squad on average had approx 90% attendance & took their sessions seriously but with the element of fun, which reflected on the way they played at the weekends, especially over the last 10 weeks.

On behalf of the Ladies 1st XI & myself, I would like to thank the fixture secretary, all the umpires who gave up their valuable time to ensure the games ran smoothly, the ladies club captain for all her support & a special thank you to Holly Powell who stepped into the role of captain & demonstrated just what a good leader & role model she is. Being captain also enhanced Holly's game, playing with the ability at times of a National league player.

My sincere apologies for not being with you this morning, by the time you read this report I will probably be lost with my group somewhere in Derbyshire. I hopefully will see you all later tonight (Assuming mountain rescue arrive in time).

Paul

Appendix 2

Financial Projections 2008/2009

Appendix 3

NEWARK HOCKEY CLUB CONSTITUTION

I The Name, Location, Objects and Type of Club

- 1.1 The name of the Club shall be Newark Hockey Club (NHC).
- 1.2 The Club shall be situated in the County of Nottinghamshire.
- 1.3 The objects of the Club shall be;
 - 1.3.1 The recruitment and development of children, young people and adults into the sport of hockey as players, leaders/coaches, umpires and administrators.
 - 1.3.2 The provision of playing, leading/coaching, umpiring and administrative opportunities at a participation, development and performance level.
 - 1.3.3 To provide equity of opportunity across all areas of the club, to encourage inclusion by minority groups.
 - 1.3.4 To provide a safe, effective and child friendly environment in which to play and learn hockey.
- 1.4 The Club shall be a members club open to all.

2 Membership

- 2.1 Playing membership is open to all individuals aged 10 and above. Staff Membership is open to individuals of any age. Membership is subject to the completion of parental consent (where applicable) and the payment of appropriate fees.
- 2.2 Membership fees will be charged as agreed at the Club's Annual General Meeting.

3 Committee and Officers

- 3.1 The affairs of the Club shall be managed by the Committee of NHC except for matters reserved for the club in Annual General Meeting.
- 3.2 NHC Committee shall consist of Chairman, Vice Chairman (Junior Section Chairman), Secretary, Treasurer, Vice Treasurer, Club Captain (Men), Club Captain (Ladies), Fixture Secretary (Men), Fixture Secretary (Ladies) and Club Development Officer who shall be elected by the Club at the Annual General Meeting.
- 3.3 NHC Committee may appoint one or more additional officers of NHC Committee for such purposes as it may deem appropriate.
- 3.4 The elected Chairman, Treasurer and Secretary of the Club shall be the signatories for all payments made by the Association, of which two of the named must counter sign each and every payment.
- 3.5 The Treasurer in consultation with NHC Committee shall be responsible for recording all financial income and expenditure of the Club and for presenting audited accounts at each Annual General Meeting of the Club.

4 Payments or Benefits

- 4.1 NHC Committee may appoint paid part-time staff for specific coach development projects. Such projects are at the complete discretion of NHC Committee, however they must be NHC projects. Example appointments: coaching staff for development programmes, Leader qualification course tutors etc.

4.2 The appointment of any and every paid member of staff must be reviewed and confirmed at each meeting of NHC.

5 Annual General Meeting

5.1 An Annual General Meeting of the Club shall be held in the month of April every year.

5.2 Notice of the time of the Annual General Meeting shall be posted for a period of at least 14 days before the date of such a meeting.

5.3 An Extraordinary General Meeting may be called at any time by NHC Committee or by three members making a written request to NHC Committee for such a meeting.

5.4 Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and should there be equality on any voting issue the Chairman of the meeting shall have the casting vote.

6 Subscriptions

6.1 Subscription charges for the Club shall be agreed at the Annual General Meeting.

7 Conduct of Members

7.1 NHC Committee may suspend the membership of any member whose conduct has been, in the opinion of NHC Committee, contrary to the interests of the Club. An appeal against such a decision may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time.

7.2 A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club.

8 Changes to the Constitution of the Club

8.1 These rules may be altered, added to or revoked, in accordance with clubs and association law, by majority comprising two-thirds or more of the members present and entitled to vote at any General Meeting of the Club.

9 Dissolution of the Club

9.1 If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, NHC Committee shall take immediate steps to convert all of the assets of the Club into money.

9.2 The proceeds of the conversion shall be used by NHC Committee firstly to discharge all the debts and liabilities of the Club. Any balance shall be passed on to another Club, a Competition, the County Hockey Association or England Hockey for use by them for related community sports.

We the undersigned, as elected officers of the Club, confirm the validity and accuracy of this constitution, with no changes;

Name: _____

Name: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Date: _____

Date: _____

Appendix 4

Newark Hockey Club Re-structure of Committee – March 2008

Main committee

Chairman
Chairs of Junior Sections
Men's Club Captain
Ladies Club Captain
Treasurer
Vice Treasurer
Secretary
Men's Fixture Secretary
Ladies' Fixture Secretary
Club Development Officer

Main committee meets every other month to oversee the running of the club.

Disciplinary Sub-Committee

Chair - Vice Chairman
Men's or Ladies' Club Captain (depending on what section it relates to)
A Men's or Ladies' Captain (depending on what section it relates to)
Child Protection Officer (if required)

Meets only when issues are raised. A new disciplinary procedure and code of conduct needs to be put in place.

Development Sub-Committee

Chairs - Club Development Officer / Chair of Junior Section
Child Protection Officer
Plus coaches & volunteers from both the boys and girls junior section

Meets at the start of the season and every 3-4 months to discuss (1) Club Development - including accreditation, junior academy, training courses and other ways in which to further the development the club and 2. Junior Section – the running of the Junior Section and to ensure the smooth transition of players from the junior section to the senior section.

Communications & Social Sub-Committee

Chair – Club Treasurer
Social Representatives
Communications Officer

Meets at the start of the season and then as and when required to discuss kit sales, the website, sponsorship and fund raising opportunities and plan the end of season party,

Competitions Officer

Responsible for publicizing tournaments and summer leagues to all members of the club and submitting entries and arranging teams according to interest, including organisation of the Newark HC Mixed 7-side tournament.