

Appendix 3

NEWARK HOCKEY CLUB CONSTITUTION

I The Name, Location, Objects and Type of Club

- 1.1 The name of the Club shall be Newark Hockey Club (NHC).
- 1.2 The Club shall be situated in the County of Nottinghamshire.
- 1.3 The objects of the Club shall be;
 - 1.3.1 The recruitment and development of children, young people and adults into the sport of hockey as players, leaders/coaches, umpires and administrators.
 - 1.3.2 The provision of playing, leading/coaching, umpiring and administrative opportunities at a participation, development and performance level.
 - 1.3.3 To provide equity of opportunity across all areas of the club, to encourage inclusion by minority groups.
 - 1.3.4 To provide a safe, effective and child friendly environment in which to play and learn hockey.
- 1.4 The Club shall be a members club open to all.

2 Membership

- 2.1 Playing membership is open to all individuals aged 10 and above. Staff Membership is open to individuals of any age. Membership is subject to the completion of parental consent (where applicable) and the payment of appropriate fees.
- 2.2 Membership fees will be charged as agreed at the Club's Annual General Meeting.

3 Committee and Officers

- 3.1 The affairs of the Club shall be managed by the Committee of NHC except for matters reserved for the club in Annual General Meeting.
- 3.2 NHC Committee shall consist of Chairman, Vice Chairman (Junior Section Chairman), Secretary, Treasurer, Vice Treasurer, Club Captain (Men), Club Captain (Ladies), Fixture Secretary (Men), Fixture Secretary (Ladies) and Club Development Officer who shall be elected by the Club at the Annual General Meeting.
- 3.3 NHC Committee may appoint one or more additional officers of NHC Committee for such purposes as it may deem appropriate.
- 3.4 The elected Chairman, Treasurer and Secretary of the Club shall be the signatories for all payments made by the Association, of which two of the named must counter sign each and every payment.
- 3.5 The Treasurer in consultation with NHC Committee shall be responsible for recording all financial income and expenditure of the Club and for presenting audited accounts at each Annual General Meeting of the Club.

4 Payments or Benefits

- 4.1 NHC Committee may appoint paid part-time staff for specific coach development projects. Such projects are at the complete discretion of NHC Committee, however they must be NHC projects. Example appointments: coaching staff for development programmes, Leader qualification course tutors etc.

4.2 The appointment of any and every paid member of staff must be reviewed and confirmed at each meeting of NHC.

5 Annual General Meeting

5.1 An Annual General Meeting of the Club shall be held in the month of April every year.

5.2 Notice of the time of the Annual General Meeting shall be posted for a period of at least 14 days before the date of such a meeting.

5.3 An Extraordinary General Meeting may be called at any time by NHC Committee or by three members making a written request to NHC Committee for such a meeting.

5.4 Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and should there be equality on any voting issue the Chairman of the meeting shall have the casting vote.

6 Subscriptions

6.1 Subscription charges for the Club shall be agreed at the Annual General Meeting.

7 Conduct of Members

7.1 NHC Committee may suspend the membership of any member whose conduct has been, in the opinion of NHC Committee, contrary to the interests of the Club. An appeal against such a decision may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time.

7.2 A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club.

8 Changes to the Constitution of the Club

8.1 These rules may be altered, added to or revoked, in accordance with clubs and association law, by majority comprising two-thirds or more of the members present and entitled to vote at any General Meeting of the Club.

9 Dissolution of the Club

9.1 If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, NHC Committee shall take immediate steps to convert all of the assets of the Club into money.

9.2 The proceeds of the conversion shall be used by NHC Committee firstly to discharge all the debts and liabilities of the Club. Any balance shall be passed on to another Club, a Competition, the County Hockey Association or England Hockey for use by them for related community sports.

We the undersigned, as elected officers of the Club, confirm the validity and accuracy of this constitution, with no changes;

Name: _____

Name: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Date: _____

Date: _____