

Appendix 4

Newark Hockey Club Re-structure of Committee – March 2008

Main committee

Chairman
Chairs of Junior Sections
Men's Club Captain
Ladies Club Captain
Treasurer
Vice Treasurer
Secretary
Men's Fixture Secretary
Ladies' Fixture Secretary
Club Development Officer

Main committee meets every other month to oversee the running of the club.

Disciplinary Sub-Committee

Chair - Vice Chairman
Men's or Ladies' Club Captain (depending on what section it relates to)
A Men's or Ladies' Captain (depending on what section it relates to)
Child Protection Officer (if required)

Meets only when issues are raised. A new disciplinary procedure and code of conduct needs to be put in place.

Development Sub-Committee

Chairs - Club Development Officer / Chair of Junior Section
Child Protection Officer
Plus coaches & volunteers from both the boys and girls junior section

Meets at the start of the season and every 3-4 months to discuss (1) Club Development - including accreditation, junior academy, training courses and other ways in which to further the development the club and 2. Junior Section – the running of the Junior Section and to ensure the smooth transition of players from the junior section to the senior section.

Communications & Social Sub-Committee

Chair – Club Treasurer
Social Representatives
Communications Officer

Meets at the start of the season and then as and when required to discuss kit sales, the website, sponsorship and fund raising opportunities and plan the end of season party,

Competitions Officer

Responsible for publicizing tournaments and summer leagues to all members of the club and submitting entries and arranging teams according to interest, including organisation of the Newark HC Mixed 7-side tournament.