



NEWARK HOCKEY CLUB

CONSTITUTION

1. The Name, Location, Objectives and Type of Club

- 1.1. The name of the Club shall be Newark Hockey Club (NHC).
- 1.2. The Club shall be situated in the County of Nottinghamshire.
- 1.3. The purposes of the Club are to promote and provide facilities for the amateur sport of hockey in Newark, Nottinghamshire and community participation in the same.
- 1.4. The objectives of the Club shall be;
 - 1.4.1. The recruitment and development of children, young people and adults into the sport of hockey as players, leaders/coaches, umpires and administrators.
 - 1.4.2. The provision of playing, leading/coaching, umpiring and administrative opportunities at a participation, development and performance level.
 - 1.4.3. To provide equity of opportunity across all areas of the club and to encourage inclusion by minority groups.
 - 1.4.4. To provide a safe, effective and child friendly environment in which to play and learn hockey.

2. Membership

- 2.1. Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- 2.2. The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 2.3. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. The right of Appeal against refusal or removal is available to the members.

2.4. Membership is subject to the completion of parental consent (where applicable) and the payment of appropriate fees.

2.5. Membership fees will be charged as agreed at the Club's Annual General Meeting.

3. Committee and Officers

3.1. The affairs of the Club shall be managed by the Committee except for matters reserved for the Club in Annual General Meeting.

3.2. The Committee shall consist of Chairman, Vice Chair (Junior Boys), Vice Chair (Junior Girls), Secretary, Treasurer, Club Captain (Men), Club Captain (Ladies) and Club Development Officer who shall be elected by the Club at the Annual General Meeting.

3.3. The Committee may appoint one or more additional officers for such purposes as it may deem appropriate.

3.4. The elected Chairman, Treasurer and Secretary of the Club shall be the signatories for all payments made by the Club, of which two of the named must countersign each and every payment.

3.5. The Treasurer, in consultation with the Committee, shall be responsible for recording all financial income and expenditure of the Club and for presenting the accounts at each Annual General Meeting of the Club.

3.6. Committee meetings will be convened by the Secretary of the club and held no less than 10 times per year.

3.7. The quorum required for business to be agreed at Committee meetings will be: five officers.

3.8. The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

4. Property and Funds

4.1. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are to be reinvested in the Club.

4.2. The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

4.3. The Club may also, in connection with the sports purposes of the Club,:

4.3.1. sell and supply food, drink and related sports clothing and equipment;

- 4.3.2. employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee, without the person concerned being present;
- 4.3.3. pay for reasonable hospitality for visiting teams and guests;
- 4.3.4. indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

4.4. The Committee will have due regard to the law on disability discrimination and child protection.

5. Annual General Meeting

5.1. An Annual General Meeting of the Club shall be held in the month of April every year.

5.2. Notice of the time of the Annual General Meeting shall be posted for a period of at least 14 days before the date of such a meeting.

5.3. An Extraordinary General Meeting may be called at any time by the Committee or by three members making a written request to the Committee for such a meeting.

5.4. Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and, should there be equality on any voting issue, the Chairman of the meeting shall have the casting vote.

6. Discipline and appeals

6.1. All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's Child Protection Policy and procedures. The club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

6.2. All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary in accordance with the Club's Complaints Procedure.

6.3. Any resultant action in response to a complaint will follow the Club's Disciplinary Procedure.

7. Changes to the Constitution of the Club

7.1. These rules may be altered, added to or revoked, in accordance with clubs and association law, by majority comprising two-thirds or more of the members present and entitled to vote at any General Meeting of the Club.

8. Dissolution of the Club

8.1. The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened General Meeting.

8.2. The Committee will then be responsible for the orderly winding up of the Club's affairs.

8.3. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

8.3.1. to another Club with similar sports purposes which is a registered charity and/or

8.3.2. to another Club with similar sports purposes which is a registered CASC and/or

8.3.3. to the County Hockey Association or England Hockey for use by them for related community sports.

9. Priority

9.1. Where there is any conflict between any of the above Rules ("key Rules") and any other rule or rules the key Rule(s) will take priority. Interpretation of all the Rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002.)

We the undersigned, as elected officers of the Club, confirm the validity and accuracy of this constitution, with no changes;

Name: _____

Name: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Date: _____

Date: _____